



THE GREAT WINTER GET TOGETHER

INSPIRED BY JO COX



PLANNING CHECKLIST

Decide on your audience: How will you reach them?

Decide on your event and activities: How will it be accessible?

Establish your team: Who is going to do what?

Hosting: Decide on your venue or virtual platform

Register your event on our website

Advertise your event online and locally

Organise any refreshments or other resources you need

Consider any emergency or contingency planning

Capture the event: Take images and videos of your event—ensuring you have people's consent. Share it with us!

Thank people for attending your Great Get Together

Further communications: This doesn't have to be it! How can you use the event to spark something positive?
