THE GREAT GET TOGETHER
INSPIRED BY JO COX

PLANNING CHECKLIST

- Decide on your audience: How will you reach them?
- Decide on your event and activities: How will it be accessible?
- Establish your team: Who is going to do what?
- Hosting: Decide on your venue or virtual platform
- Register your event on our website
- Advertise your event online and locally
- Organise any refreshments or other resources you need
- Consider any emergency or contingency planning
- Capture the event: Take images and videos of your event—ensuring you have people’s consent. Share it with us!
- Thank people for attending your Great Get Together
- Further communications: This doesn’t have to be it! How can you use the event to spark something positive?